

CITT

CITIZENS' INDEPENDENT TRANSPORTATION TRUST

Project and Financial Review Committee

March 20, 2006

Stephen P. Clark Center

111 NW 1st Street

10th Floor Conference Room

2 p.m.

Summary of Minutes

MEMBERS PRESENT:

Miles Moss, P.E., Chairman
Hon. Linda Zilber
Marc A. Buoniconti
Hon. Jorge Rodriguez-Chomat

Hon. James Reeder
Susannah Troner
Theodore Wilde
Rodney Sanders

OTHERS PRESENT:

Nan A. Markowitz, OCITT
Roosevelt Bradley, Director, MDT
David Tinder, P.E., PWD
Mayra Bustamante, MDT
Phillip Ford, DPM
Diana Gonzalez, MDT

Lourdes Gomez, MDT
Joanna Santiago, OCITT
Marlene Amaro, OCITT
Maria E. Johnson, OCITT
Alberto Urrechaga, MDT

ROLL CALL

With a quorum present, Mr. Moss called the meeting to order at 2 p.m.

APPROVAL OF AGENDA

Mr. Moss revised the agenda to begin with Items E thru J, and announced changes to the dollar amount in Item E. In addition, Mr. Moss stated that the Transit 2005/2006 Final Reconciliation will be discussed during New Business and CITT Member Comments will be added to the agenda. Mr. Moss further stated that Item 5C, Budget versus Projections for MDT, will be added to the agenda. Ms. Zilber moved to approve the agenda as amended, seconded by Ms. Troner and carried without dissent.

CITIZENS' COMMENTS

None

APPROVAL OF MINUTES

Ms. Zilber moved to approve the minutes of February 15, 2006. The motion was seconded by Ms. Troner and carried without dissent. Mr. Reeder asked that corrections be made to the prefix to the Members' names on page 5 and 8 of the minutes.

REPORTS

Ms. Maria Johnson, Manager, Project Review and Financial Analysis, OCITT, reported on the updates made to the CITT Financial Reports (the reports were distributed). Mr. Wilde asked how MDT would get its payment at the end of the fourth quarter. Ms. Johnson replied that the OCITT would transfer out at the end of the fiscal year and go through the reconciliation process. Ms. Johnson received questions regarding the PTP Contracts Status Reports that were distributed. Ms. Johnson covered the MDT Budget versus Projection Report as of October 1, 2005. She reviewed the following:

Operations	FY05-06 Budget	FY05-06 Projection	Difference	% Change
Bus (New Services)	48,107,668.00	62,523,578.00	14,415,910.00	29.97%
Rail (New Service)	10,397,433.00	13,792,801.00	3,395,368.00	32.66%
Golden Passport	7,183,160.00	8,833,798.00	1,650,638.00	22.98%
Personnel Support	800,000.00	913,000.00	113,000.00	14.13%
MetroMover	1,489,000.00	1,489,208.00	208.00	0.01%
STS Support	6,949,000.00	6,949,000.00	0.00	0.00%
ETSD Funding Model		1,066,000.00	1,066,000.00	NA
Total	\$74,926,261.00	\$95,567,385.00	\$20,641,124.00	27.55%

Ms. Mayra Bustamante, Deputy Director of Administration, MDT, explained that the amounts provided reflect the amounts in the last Pro Forma updates provided by MDT. When the budget was prepared for FY05-06, the Bus Operations and the Rail Operations were not fully allocated amounts. Ms. Bustamante stated that the corrections were made and the Pro Forma now shows the fully allocated amounts, and the Pro Forma will constantly reflect the fully allocated amounts.

ACTION ITEMS

- A. RESOLUTION BY THE CITIZENS' INDEPENDENT TRANSPORTATION TRUST (CITT), APPROVING THE BOARD OF COUNTY COMMISSIONERS ACTION, AUTHORIZING A PROJECT AWARD RECOMMENDATION BETWEEN TROPICAL ELECTRIC, INC. AND MIAMI-DADE COUNTY FOR THE PEOPLE'S TRANSPORTATION PLAN (PTP) PROJECT ENTITLED TRAFFIC SIGNAL INSTALLATION AT NW 102 AVENUE AND NW 58 STREET IN COMMISSION DISTRICT 12 - IN THE AMOUNT OF \$147,400 FUNDED IN WHOLE BY THE CHARTER COUNTY TRANSIT SYSTEM SALES SURTAX - PROJECT - CICC 7360-0/08 RPQ NO. 20050173 **(PWD)**

Mr. Buoniconti moved to approve Item 6A; the motion was seconded by Mr. Reeder and carried without dissent.

- B. RESOLUTION BY THE CITIZENS' INDEPENDENT TRANSPORTATION TRUST (CITT), APPROVING THE BOARD OF COUNTY COMMISSIONERS ACTION, AUTHORIZING A PROJECT AWARD RECOMMENDATION BETWEEN MAGESCO, INC., AND MIAMI-DADE COUNTY FOR THE PEOPLE'S TRANSPORTATION PLAN (PTP) PROJECT ENTITLED TRAFFIC SIGNAL INSTALLATION AT SW 112 STREET AND HAMMOCKS BOULEVARD IN THE AMOUNT OF \$181,199.70 FUNDED IN WHOLE BY THE CHARTER COUNTY TRANSIT SYSTEM SALES SURTAX - PROJECT NO. CICC 7260-0/08 RPQ. NO. 20050167 **(PWD)**

Mr. Buoniconti moved to approve Item 6B; the motion was seconded by Mr. Reeder and carried without dissent.

Ms. Troner asked if a roundabout was considered for the project. Mr. David Tinder, PTP Coordinator, PWD, responded that the PWD did not consider a roundabout.

- C. RESOLUTION BY THE CITIZENS' INDEPENDENT TRANSPORTATION TRUST (CITT) APPROVING THE BOARD OF COUNTY COMMISSIONERS' (BCC) ACTION, AUTHORIZING A WORK ORDER BETWEEN PALM ENGINEERING GROUP, INC., AND MIAMI-DADE COUNTY FOR A PTP TRAFFIC SIGNAL INSTALLATION PROJECT ENTITLED DESIGN OF ROADWAY IMPROVEMENTS ALONG SW 72 AVENUE, FROM SW 40 STREET TO SW 20 STREET IN THE AMOUNT OF \$47,532.72 FUNDED IN WHOLE BY THE CHARTER COUNTY TRANSIT SYSTEM SALES SURTAX - PROJECT NO. 20040334 **(PWD)**

Mr. Reeder moved to approve Item 6C; the motion was seconded by Ms. Troner and carried without dissent.

Ms. Troner asked if bike facilities were included in the design. Mr. Tinder replied that bike facilities were not included in the design.

- D. RESOLUTION BY THE CITIZENS' INDEPENDENT TRANSPORTATION TRUST (CITT) RECOMMENDING TO THE MIAMI-DADE BOARD OF COUNTY COMMISSIONERS (BCC) THAT THE PEOPLE'S TRANSPORTATION PLAN'S (PTP) BOARD REQUESTED MAJOR ROADWAY AND NEIGHBORHOOD IMPROVEMENT PROJECTS LIST IN EXHIBIT 1 BE AMENDED TO MODIFY THE SCOPE FOR THE NW 74 STREET PROJECT TO SIX (6) NEW LANES FROM THE HOMESTEAD EXTENSION OF THE FLORIDA TURNPIKE (HEFT) TO THE PALMETTO EXPRESSWAY (SR 826) AND DELETE THE NW 97 AVENUE PROJECT FROM NW 25 STREET TO NW 41 STREET **(PWD)**

Mr. Buoniconti moved to approve Item 6D; the motion was seconded by Mr. Reeder and carried without dissent.

Mr. Buoniconti asked for further explanation on the item. Mr. Tinder explained that the project is on NW 74th Street from the Florida Turnpike to the Palmetto Expressway (SR 826). Mr. Tinder stated that the MPO passed a resolution requesting the PWD to work with the Florida Department of Transportation (FDOT) to find a funding scenario to advance this project. The FDOT does not have the project in its 5-year work plan, but the project is included in the PTP. Mr. Tinder further stated that the scenario that is presented is for the PWD to move forward with six (6) lanes from SR 826 to the Florida Turnpike, and the County will only have to fund four (4) lanes. Ms. Troner inquired which wetlands would be impacted. Mr. Tinder replied that he does not have the information on the wetlands mitigation, but he will be able to provide it at a later date. Ms. Troner stated that she would like the information when the item is presented to the CITT.

E. RESOLUTION BY THE CITIZENS' INDEPENDENT TRANSPORTATION TRUST (CITT) APPROVING THE BOARD OF COUNTY COMMISSIONERS' (BCC) ACTION, AUTHORIZING THE AWARD OF COMPETITIVELY BID CONTRACTS WITH AUTHORITY TO EXERCISE OPTIONS TO RENEW ESTABLISHED THEREUNDER, CONTRACT MODIFICATIONS AND AUTHORITY TO EXERCISE FUTURE OPTIONS TO RENEW FOR THE PURCHASE OF GOODS AND SERVICES PROCESSED BY THE DEPARTMENT OF PROCUREMENT MANAGEMENT (DPM) ON BEHALF OF MIAMI-DADE TRANSIT (MDT) AND PUBLIC WORKS DEPARTMENT (PWD) IN THE AMOUNT OF \$1,578,750 TO BE FUNDED IN PART BY CHARTER COUNTY TRANSIT SYSTEM SALES SURTAX FUNDS IN THE AMOUNT OF \$392,795 **(MDT & PWD)**

Ms. Zilber moved to approve Item 6E; the motion was seconded by Mr. Rodriguez-Chomat and carried without dissent.

Mr. Moss announced the corrections in the dollar amounts for this item. \$1,578,750 was changed to \$1,541,750 and \$392,795 was changed to \$382,065. These changes were the result of the electrical being removed from the contract. Mr. Wilde asked if the PTP portion of the contract is different. Ms. Johnson responded that the portion is 29 percent for MDT and while the portion for PWD is not a percentage, it is an actual dollar estimate. However, when the PWD portion is totaled it is equivalent to 29 percent.

F. RESOLUTION BY THE CITIZENS' INDEPENDENT TRANSPORTATION TRUST (CITT), APPROVING THE BOARD OF COUNTY COMMISSIONERS (BCC) ACTION, AUTHORIZING VARIOUS PURCHASE ORDERS ISSUED BY MIAMI-DADE TRANSIT (MDT) IN THE AMOUNT OF \$539,661.35 FOR CAPITAL IMPROVEMENTS, MAINTENANCE, AND OPERATIONS IN SUPPORT OF THE PEOPLE'S TRANSPORTATION PLAN (PTP) FOR THE MONTH OF JANUARY 2006 TO BE FUNDED IN PART BY CHARTER COUNTY TRANSIT SYSTEM SALES SURTAX IN THE AMOUNT OF \$305,258.16 **(MDT)**

Ms. Zilber moved to approve Item 6F; the motion was seconded by Mr. Reeder and carried without dissent.

Mr. Moss read the OCITT staff questions and MDT responses into record. Ms. Troner asked if Hurricane related items was covered in the PTP. Mr. Roosevelt Bradley, Director, MDT, responded that Hurricane related items are part of the operation and maintenance to provide continuous service. Mr. Wilde asked if the project was covered by the 29 percent or by 100 percent. Mr. Libhaber answered it was covered by the 29 percent. Mr. Wilde asked if the 29 percent reimbursement would be after the net amount of the FEMA reimbursement. Mr. Bradley responded in the affirmative.

G. RESOLUTION BY THE CITIZENS' INDEPENDENT TRANSPORTATION TRUST (CITT) APPROVING THE BOARD OF COUNTY COMMISSIONERS' (BCC) ACTION, AUTHORIZING THE EXECUTION OF A SUPPLEMENTAL JOINT PARTICIPATION AGREEMENT WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION TO PROVIDE \$200,000 IN STATE FUNDS FROM ITS COMMUTER ASSISTANCE PROGRAM FOR THE CONTINUING OPERATION OF THE DADE MONROE EXPRESS TO BE FUNDED IN PART BY THE CHARTER COUNTY TRANSIT SYSTEM SALES SURTAX IN THE AMOUNT OF \$58,000 (MDT)

Mr. Reeder moved to approve Item 6G; the motion was seconded by Ms. Zilber and carried without dissent.

Ms. Troner questioned why the PTP did not contribute to this project last year and is contributing to the project this year. Mr. Bradley informed Ms. Troner that the project has increased its service and the funding from the State is no longer available. Mr. Moss noted questions to MDT and responses were distributed at the meeting. Mr. Reeder voiced his concern regarding the lack of assistance from Monroe County regarding this service. Mr. Sanders inquired if the project can sustain itself to continue running on its own. Mr. Bradley replied that no form of public transportation could sustain itself without some form of subsidization. Mr. Buoniconti asked why the route is not a standard MDT route. Mr. Bradley replied that the route is an MDT route that is contracted-out due to the inability of radio communication with MDT buses. Mr. Sanders recommended that Mr. Bradley contact a representative of Monroe County to discuss Monroe County assisting in the funding of the Dade Monroe Express. Mr. Libhaber clarified that the Members would like MDT to make sure that next year's application would include the cooperation of Monroe County with the Dade Monroe Express. Mr. Wilde requested that the amount of riders traveling to Monroe County in the morning be compared to the amount of riders traveling from Monroe County in the morning. Ms. Johnson stated that the costs for the previous JPA were paid through MDT's operating fund. In addition, Ms. Johnson asked weren't the cost handled through the allocation formula; therefore, Surtax funds were involved. Mr. Jorge Fernandez, Chief, Budget and Performance Reporting, MDT, responded that through out the old JPA there were no improvements on the route, so when it was covered through the South Florida Work Force funds it was a closed issue. Now that there are improvements on the route, there may be Surtax funds involved. Mr. Sanders requested that a resolution be created assuring that the information discuss be included in next years decision on renewing the Dade Monroe Express service.

- H. RESOLUTION BY THE CITIZENS' INDEPENDENT TRANSPORTATION TRUST (CITT) APPROVING THE BOARD OF COUNTY COMMISSIONERS' (BCC) ACTION, AUTHORIZING A SUPPLEMENTAL JOINT PARTICIPATION AGREEMENT (SJPA) WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) TO PROVIDE \$1 MILLION IN STATE FUNDS FOR THE INSTALLATION OF NEW ESCALATORS AND CANOPIES OVER THE ESCALATORS AND STAIRWAYS AT THE METROMOVER INNER LOOP STATIONS; AND AUTHORIZING THE COUNTY MANAGER TO RECEIVE AND EXPEND FUNDS AND TO COMMIT UP TO \$1 MILLION IN CHARTER COUNTY TRANSIT SYSTEM SURTAX FUNDS AS A LOCAL MATCH AS SPECIFIED IN THE SJPA **(MDT)**

Ms. Zilber moved to approve Item 6H; the motion was seconded by Mr. Reeder and carried without dissent.

Ms. Troner asked if this item is for attaining State funding. Ms. Gomez stated that the original JPA was approved and this is a supplemental JPA providing additional funding. Mr. Alberto Urrechaga, Design and Engineering, Manager, Transit Facilities Engine, MDT, stated that the supplement is to add the canopies at the Government Center Station.

- I. RESOLUTION BY THE CITIZENS' INDEPENDENT TRANSPORTATION TRUST (CITT) APPROVING THE BOARD OF COUNTY COMMISSIONERS' (BCC) ACTION, AUTHORIZING EXECUTION OF A FIVE-YEAR, \$3 MILLION AGREEMENT WITH BEHAVIORAL SCIENCE RESEARCH CORPORATION, ETC INSTITUTE, KELLEY SWOFFORD ROY, INC., NORTHWEST RESEARCH GROUP, INC., PMG ASSOCIATES, INC., SCHULMAN, RONCA & BUCUVALAS, INC., AND THE CORRADINO GROUP, INC. TO BE FUNDED IN PART BY THE CHARTER COUNTY TRANSIT SYSTEM SALES SURTAX IN THE AMOUNT OF \$870,000, TO OBTAIN TRANSIT MARKET RESEARCH SERVICE, AUTHORIZING THE COUNTY MANAGER TO EXECUTE AN AGREEMENT FOR AND ON BEHALF OF MIAMI-DADE COUNTY AND TO EXERCISE ANY CANCELLATION AND RENEWAL PROVISIONS, AND TO EXERCISE ALL OTHER RIGHTS CONTAINED THEREIN CONTRACT NOS. Q84A, Q84B, Q84C, Q84D, Q84E, Q84F AND Q84G **(MDT)**

Ms. Zilber moved to approve Item 6H; the motion was seconded by Mr. Reeder and carried without dissent.

Mr. Moss noted questions to MDT and responses were distributed at the meeting. Mr. Bradley reviewed the "Market Research Projects under the TA98-MRS contract."

- J. RESOLUTION BY THE CITIZENS' INDEPENDENT TRANSPORTATION TRUST (CITT) APPROVING THE BOARD OF COUNTY COMMISSIONERS' (BCC) ACTION, AUTHORIZING A \$195,684,430 AWARD OF CONTRACT NO. 407A TO OPTIMA BUS CORPORATION (OPTIMA) TO MANUFACTURE AND SUPPLY UP TO 300 SMALL, LOW FLOOR TRANSIT BUSES, WITH AN OPTION TO PURCHASE AN ADDITIONAL 300 BUSES TO A MAXIMUM OF 600 BUSES, AND AUTHORIZING THE COUNTY MANAGER TO EXECUTE SAME FOR AND ON BEHALF OF MIAMI-DADE COUNTY WITH AUTHORITY TO EXERCISE OPTIONS ESTABLISHED THEREUNDER - TO BE FUNDED IN PART BY THE CHARTER COUNTY TRANSIT SYSTEM SALES SURTAX IN THE AMOUNT OF \$156,547,544 (MDT)

Ms. Zilber moved to approve Item 6J; the motion was seconded by Ms. Troner and carried without dissent.

Mr. Moss noted questions to MDT and responses were distributed at the meeting. Mr. Wilde requested clarification of Bus Service Improvements in Exhibit 1. He asked if "Replaces buses on a systematic basis," means that for the next 30 years the PTP must cover the cost of replacing all buses when there is no external funding.

Mr. Fernandez responded that the buses are funded through the PTP. Mr. Wilde commented that to his understanding the maintenance and the replacement of buses is not an automatic process. Mr. Bradley stated that it is an automatic process. Mr. Buoniconti asked that Mr. Libhaber verify if the contract stated a finite number of buses and how many times should the PTP replace the buses. Mr. Libhaber stated that the ordinance does not give a finite number of buses or an end date. Mr. Sanders asked when the first fleet of buses is expected and how many buses are being replaced. Mr. Bradley stated that some buses have not reached life expectancy and those that have will be replaced first. Mr. Buoniconti asked for information on how many miles each bus runs a year and how many buses will need to be replaced each year. Mr. Bradley replied that he would provide the information requested.

Mr. Wilde inquired where in the new pro forma is this level of new bus purchase and will the revenue for the advertisements on the outside of the new buses go to the PTP. Ms. Bustamante stated that the amount for the buses is higher than what is on the pro forma, and the new pro forma has the updated amount. Ms. Bustamante stated that the consultants can review the revenue from the advertisements. Mr. Bradley commented that advertisements would be placed on the older model buses first. Mr. Wilde suggested that Item 6J be pulled from the consent agenda.

K. RESOLUTION BY THE CITIZENS' INDEPENDENT TRANSPORTATION TRUST (CITT) APPROVING THE BOARD OF COUNTY COMMISSIONERS' (BCC) ACTION, AUTHORIZING THE COUNTY MANAGER TO MODIFY THE AGREEMENT WITH INFRASTRUCTURE MANAGEMENT GROUP, INC. FOR FINANCIAL CONSULTING SERVICES FOR THE CITT CONTRACT NO. 463 **(CITT)**

Mr. Buoniconti moved to approve Item 6K; the motion was seconded by Ms. Troner and carried without dissent.

Mr. Buoniconti suggested that the consultant contract be extended. Mr. Moss requested that the consultant contract be added to the Joint BCC/CITT Workshop agenda. Mr. Wilde stated that the consultant should review information from previous pro formas and make recommendations for the 2006 pro forma. Ms. Markowitz stated that the ongoing financial advisory services would include that information. Mr. Wilde requested that it be known that Mr. Libhaber and Ms. Johnson stated that the consultant is able to do the work requested. Mr. Libhaber stated that the period and funds would have to be available for the consultants to do the work.

OLD BUSINESS

Ms. Johnson reviewed the response on the Coastal Communities Transportation Master Plan and Coastal Communities Transit Study that was distributed at the meeting.

NEW BUSINESS

Mr. Moss informed the Members that the Miami-Dade Transit 2005/2006 Final Reconciliation Report will be deferred to the Wednesday, April 19, 2006, Project and Financial Review Meeting as MDT report.

Mr. Buoniconti asked if grants are taken into consideration when the CITT is paying MDT and PWD and will the CITT be charged less or be reimbursed. Mr. Moss asked how is the information Mr. Buoniconti requested tracked. Ms. Bustamante replied that if MDT receives grants used to purchase buses and MDT is requesting 100 percent funding from the Surtax. MDT would give the CITT the credit for those buses. Mr. Buoniconti requested that MDT provide a list of the grants they have received in the past for PTP projects funded by the Surtax. Mr. Moss suggested that it be an annual occurrence.

MEMBERS' COMMENTS

Mr. Reeder suggested the County review the assessment of Road Impact Fees with the idea of making the impact fees pay for themselves. Mr. Tinder responded that Planning and Zoning has met with different municipalities and reviewed the Road Impact Fees, but he is unable to verify what decisions have been made. Mr. Moss suggested that a representative from Planning and Zoning attend a future Project and Financial Review meeting to discuss what the process is to have the Road Impact Fees amended, so that it is corresponding with the true cost of the impact. Mr. Moss stated that it was previously discussed that the CITT would propose a Transit Impact Fee separate from the Road Impact Fee. Mr. Moss suggested that the Impact Fee be added to the Joint BCC/CITT workshop agenda.

Mr. Wilde voiced his concern regarding a Home Depot and Wal-Mart parking lot that will be located near a future Metrorail Station in the area of 183 Street and Dolphin Stadium. Mr. Wilde commented that citizens would rather drive to Wal-Mart and Home Depot than take the Metrorail.

Mr. Wilde asked for an update on the Miami River Tunnel Feasibility Study. Ms. Markowitz stated that the City of Miami would give an update on the Miami River Tunnel Feasibility Study at the March 29, 2006, CITT meeting. Mr. Reeder requested a copy of the feasibility study prior to the meeting. Ms. Markowitz stated that she would provide a copy of the feasibility study to the Members. Mr. Members' comments would become a permanent part of the agenda along with new business.

Mr. Sander voiced his concern regarding the raised manhole covers on 22 Avenue. Mr. Tinder stated that there is no asphalt to cover the manhole covers, but he will attend to the matter.

CITIZENS' COMMENTS

None

ANNOUNCEMENTS

The next Project & Financial Review Committee meeting will be on Wednesday, April 19, 2006 at 2 p.m.

ADJOURNMENT

There being no further business, the meeting adjourned at 4:33 p.m.

MINUTES ARE IN SUMMARY FORM
FOR VERBATIM TRANSCRIPTIONS OF THIS MEETING, PLEASE REQUEST COPIES OF THE DIGITAL
RECORDING FROM THE OFFICE OF THE CITT AT
305-375-3481